

MILCOMBE PARISH COUNCIL

TUESDAY 5 JANUARY 2021

Clerk & Responsible Financial Officer
Theresa Goss
3 Tanners Close
Middleton Cheney
Banbury, OX17 2GD

(01295) 710965
[**milcombepc@gmail.com**](mailto:milcombepc@gmail.com)
[**www.milcombepc.co.uk**](http://www.milcombepc.co.uk)

18 December 2020

Dear Councillor,

A meeting of the Parish Council will be held on Zoom on **Tuesday 5 January 2021 at 8.00pm** to transact the business set out in the Agenda below, and you are summoned to attend.

The District Councillors Hugo Brown, Mike Kerford-Byrnes and Bryn Williams and County Councillor Kieron Mallon are also invited to attend.

To enable you to attend the meeting, a link to Zoom will be sent to you in due course.

Members of the public are advised to contact the Clerk to the Parish Council if they wish to attend the meeting. Please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the open forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome** – To welcome the Councillors and the public to the meeting.
8.00pm
2. **Apologies for absence** - To receive any apologies for absence from the meeting.
8.00pm
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.
8.05pm
4. **Minutes** - To approve the minutes of the meeting held on 3 & 5 November 2020. **(Attached)**
8.05pm – 8.10pm
5. **Matters Arising** - To discuss any issues arising from the minutes of 3 & 5 November 2020.
8.10pm – 8.15pm
6. **Chairman's Announcements**
 - Installation of Grit Bin in Dovecote Close
 - Works on Oak Farm Phase 2
 - Road markings by the Horse and Groom**8.15pm – 8.25pm**

7. **Open Forum** – Members of the public are invited to raise any items which concern the Parish.
(Maximum of ten minutes in total for this item)
8.25pm – 8.35pm
8. **Reports from County and District Councillors** - To receive reports from the Milcombe County Councillor and District Councillors.
8.35pm – 8.45pm
9. **Village Matters**
 - i) Village Organisations – To receive reports from the Chairmen of village organisations.
 - ii) Play Area – To discuss:
 - the proposals for new play equipment in the village play area; and
 - note the play area inspection.
 - iii) Milcombe Annual Parish Meeting (APM) – To note that the APM will be held on Tuesday 4 May 2021 and agree a format/speaker for the meeting.
8.45pm – 9.00pm
10. **Planning**
 - i) Planning Applications - To note the planning applications which have been considered by the Parish Council since the last meeting. **(To follow)**
 - ii) Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(To follow)**
9.00pm – 9.10pm
11. **Parish Council Matters**
 - i) Vacancy – To consider any applications for co-option onto the Parish Council.
9.10pm – 9.15pm
12. **Finance**
 - i) Accounts for Payment and Bank Reconciliation – To approve the accounts for payment and note the bank reconciliation. **(To follow)**
9.15pm – 9.20pm
13. **Correspondence** - Items of correspondence will be circulated to members.
9.20pm
14. **Public and Press** - To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for items numbered 15 & 16 on the grounds that it could involve the likely disclosure of private and confidential information.
9.20pm
15. **Scribe Accounts** – To consider a quote from Scribe Accounts to provide the Parish Council with an accounting package.
9.20pm – 9.25pm
16. **Grass Cutting Contract 2021/2022** – To discuss the quote for the grass cutting contract for 2021/2022.
9.25pm – 9.30pm
17. **Meeting Dates** - Future meeting dates for Milcombe Parish Council are stated below. They will commence at 8.00pm on Zoom unless otherwise stated:

- Tuesday 2 March 2021
- Tuesday 4 May 2021 (Annual Parish Meeting)
- Tuesday 11 May 2021

9.30pm

18. **Items for the Next Agenda**

9.30pm